MADHUSTHALI INSTIUTE OF TEACHER TRAINING

Department of Library and Information Science

BACHELOR OF LIBRARY AND INFORMATION SCIENCE
(B.Lib. & Info. Sc.)

PROSPECTUS

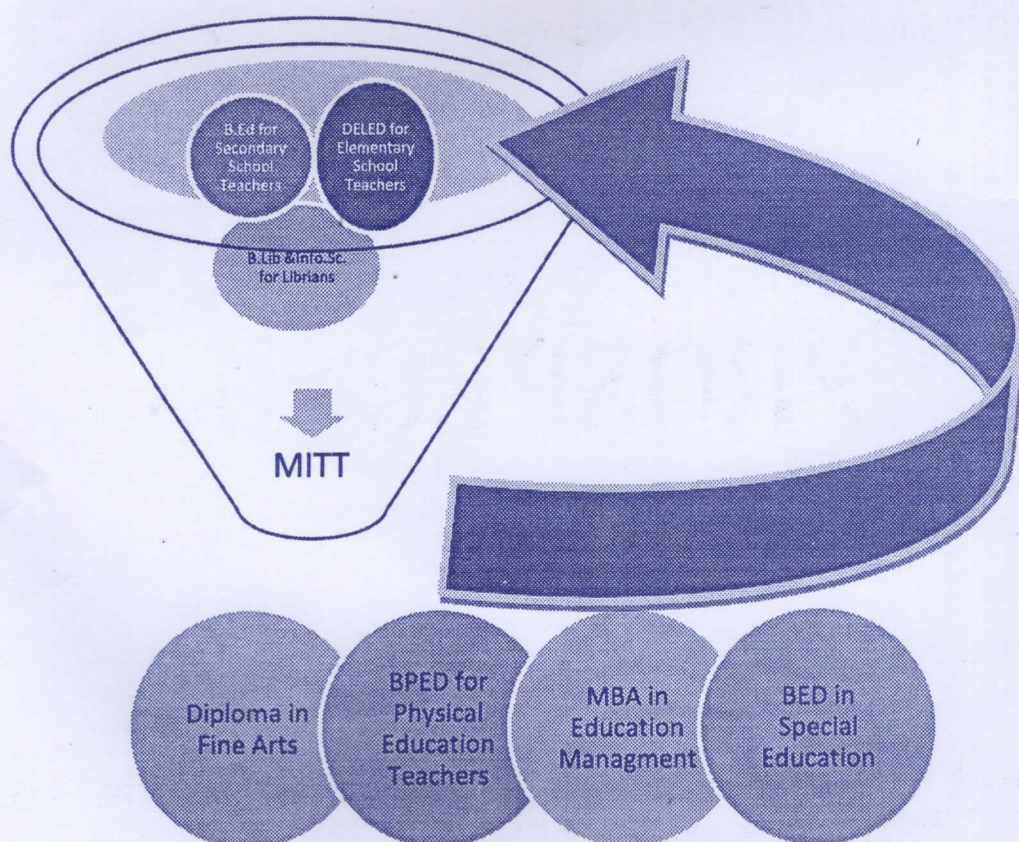# 1. BASIC INFORMATION

a) Genesis of MITT

MITT is managed by the Mathasthali Vidyapeeth Trust, Kolkata which has vast experience in laying foundation for and developing educational institutions that inevitably achieve glory and recognition, Si 2006, the Trust has been absorbed by the MCKV Group of Institutions set up by a group of Kolkata – b industrialists. The Trust has been engaged in charitable endeavors and innovative projects, establish maintaining and managing educational institutions with requisite infrastructural facilities for the hu resource development of the country with the focus on institutions for the under-privileged, and provi financial assistance to needy students.

b) A Step Towards Complete Human Solutions to Schools

MITT as a training institution is committed for all types of human solutions to schools as well as tea training institutes. Library is an integral part of a school, higher educational institution & research institu plays vital role in quality output of an institute. Again the increasing domain of knowledge and mu disciplinary approach demands systematic digital as well as manual storage of knowledge for quick se and availability. MITT is committed to develop human resources of global standard which can best cat the jobs available in this sector.

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a) Location

The institute is located at Madhupur, in Deoghar District of Jharkhand. Madhupur is located at the junction of the Eastern Railway. All trains on the Howrah-Patna main line including Rajdhani Express, halts there. The junction is only 80 kms away from Asansol, 60 kms from Chittaranjan and 30 kms from the famous Baidyanath Dham (Deoghar). It takes about 4 hours from Kolkaya, Ranchi and Patna to reach Madhupur.

b) Vision of Library Science Deptt.

The Department of Library and Information Science aspires to be a center of excellence that transforms the roles of libraries and information professionals for the betterment of human society.

c) Eligibility Criteria

Candidate who has passed Bachelor's Degree Examination with not less than 45% marks in aggregate in any faculty of the university or a UGC recognized university is eligible for admission.

d) Attendance:

All candidates have to maintain at least 75% attendance in each semester.

e) Intake and Reservation

35 students will be admitted in the 1st semester with an interval of six month.

Reservation policy will applicable as per Jharkhand State Government norms as below:

Gen: 50% OBC: 10%, SC: 14%, ST: 26% & 3% reservation for physically handicapped candidates.

2. Syllabus

Syllabus of Sido Kanhu Murmu University, Dumka will be followed. As per the present Syllabus of the university, there will be two semesters in total course module comprising the following basic structure & Marking Scheme:-

Semester – 1					
Subject Code	Name of Subject	Session Test - I	Session Test - II	End Semester	Full Marks
Paper - 1	Library Organization	15	25	60	100
Paper – 2	Physical Bibliography & Book Selection	15	25	60	100
Paper – 3	Library Classification (Theory)	15	25	60	100
Paper - 4	Library Classification (Practical)	15	25	60	100

		Semester – 2				
Subject Code	Name of Subject	Session Test - I	Session Test - II	End Semester	Full Ma
Paper – 5	Library Management	15	25	60	100
Paper – 6	Information Science and Reference Service	15	25	60	100
Paper - 7	Library Cataloguing (Theory)	15	25	60	100
Paper - 8	Library Cataloguing (Practice)	15	25	60	100
				Total	800

3. How to Apply

Prospectus and admission forms can be obtained from the college office on all working days on paym the prescribed fee by Cash/DD of any nationalized bank in favour of Madhusthali Institute of T Training payable at Madhupur. The Form can also downloaded from our website, i.e., www.mitt. submitted in MITT through post along with cheque or DD of Rs. 200.00 (Two Hundred) & with all nec documents.

a) List of Necessary Documents

The following documents are necessary during admission:

- Filled up Admission Form
- Original Money Receipt
- Original CLC/DLC
- Original Migration/Registration slip of SKMU, Dumka /any other university
- Certificate and Mark Sheet of Master Degree/Post Graduation or Equivalent Qualification.
- Certificate and Mark Sheet of Graduation or Equivalent Qualification.
- Certificate and Mark Sheet of Higher Secondary School.
- Certificate and Mark Sheet of Secondary School.
- Residence certificate / Domicile certificate
- Caste Certificate (if any)
- Physically Handicapped Certificate (if any)
- Other certificates (if any)
- Original Affidavit
- Four Passport Size photographs
- Two sets of self attested certificates and Mark Sheets
- Admit Cards of academic exams appeared

4. Facilities

a) Workshop –cum – Seminar- Library

The department has a Seminar Library consisting of Books, Schedules, Codes and Journals etc. Besides the students will have access to the Central Library of the Institute situated in the same campus.

b) Computer Laboratory

The Institute is enriched by one computer Laboratory. The laboratory and its furniture are so designed that computers are placed to give scope for hands- on practice to the students as a class room environment. It has LAN facility to provide internet access to students.

c) Transport

Pickup and drop facility will be provided in the schedule time to each and every student.

d) Scholarship

MITT is registered with the Welfare Dept., Govt. of Jharkhand as a higher education institution and information is available in the E-Kalyan portal. As per provision each SC, ST and OBC candidate of Jharkhand is entitled to get scholarships. MITT also registered in Dept. of Minority Affairs, Govt. of India for MOMA Scholarship to minority students. MITT associates itself with public and private agencies to make scholarships available to its students.

e) Uniform

It is mandatory to wear the uniform from day one of your life at MITT.

f) Internship

Internship program has designed to provide opportunity for hands- on practice of students of B.LIB. & INFO. SC.). It will help them to enrich their professional ethics & skills.

g) Scope of Placement

Students of (B.LIB. & INFO. SC.) after successful completion of their course can get opportunity in the following areas:
1. Public/Government libraries
2. Universities /colleges/schools and other academic institutions
3. News agencies and organizations
4. Private organizations and special libraries
5. Foreign embassies
6. Photo/film/radio/television libraries
7. Information centers/documentation centers
8. Companies and organizations with large information handling requirements
9. Museums and galleries, which have reading rooms and research facilities
10. Law library/Special library, etc.

MITT will assist students by providing information about the job opportunities in the above sector.

5.   **Fee Structure**

One Year (B.Lib. & Info. Sc.) Programme

Session 2016-17

Sl. No.	Particulars	1st Semester(Rs)	1st Semester(Rs)
1	College Registration	500.00	
2	Admission	1000.00	
3	Development	1000.00	1000.00
4	Tuition	8000.00	8000.00
5	Cultural Activities	500.00	500.00
6	Laboratories and ICT Facilities	1000.00	1000.00
7	Internal Examination	500.00	500.00
8	Magazine/Newsletter/Literacy Work	750.00	750.00
9	Library	500.00	500.00
10	Utility and Maintenance Charges	1000.00	1000.00
11	Sports	500.00	500.00
12	Workshop/Seminar	500.00	500.00
	Total	15750.00	14250.00