



MADHUSTHALI INSTITUTE OF TEACHER TRAINING

A Co-Ed B.Ed., D.El.Ed. & B.L.I.S. College

Recognised by NCTE, ERC-Bhubaneswar

Affiliated to Sido-Kanhu Murmu University, Dumka & Jharkhand Academic Council, Ranchi

Website: www.mitt.in • Phone: 9771029036 / 7209715336 / 9798357215 • E-mail: mittmdp@gmail.com



MINUTES OF MEETING

Venue: IQAC Room

Date: 19.04.2024

Time: 03:00 PM-04:00 PM

Members Present:

1. Dr. Jolly Sinha	Chairperson
2. Dr. (Prof.) Parthasarathi Chakraborty	Member
3. Mr. Rajesh Kumar Singh	Member
4. Ms. Aparna Howladar	Member
5. Mr. Jitendra Pandit	Member
6. Dr. Arun Kumar Mishra	Member
7. Ms. Binata Mahato	Member
8. Ms. Sindhulata Pandey	Member
9. Mr. Suresh Chandra Jayaswal	Member
10. Mr. Ajay Kumar Yadav	Member
11. Dr. Nikhil Chandra Jha	Member
12. Mr. Nilesh Kumar	Member
13. Mr. Sonalal Murmu	Member
14. Mr. Deepak kumar	Member
15. Ms. Mousami Mukherjee	Member
16. Mr. Sushil Kumar	Member
17. Mr. Sourav Kumar Mondal	Member (Drafted the MoM)

Members not present:

1. Dr. Nikhil Chandra Jha
2. Mr. Sonalal Murmu
3. Mr. Deepak kumar
4. Ms. Mousami Mukherjee
5. Mr. Sushil Kumar

Member(s) excused:

Items on the Agenda:

1. Review of SSR
2. Feedback of work status of different committees
3. Conduction of more community related programmes
4. Plantation of trees under best practice





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5. Concession of fees of girls' students
6. Curtailment of holidays during summer vacation
7. Review of practice teaching programme
8. Miscellaneous

The meeting started with an opening remark by the Chairperson. She then proceeded to present the agendas.

Discussion & Resolution

1. Review of SSR

The Chairperson opened the discussion by providing an update on the current status of the Self Study Report (SSR). The document, which covers all necessary criteria for accreditation, has been thoroughly reviewed. The Chairperson requested feedback from the committee members to ensure the report is comprehensive and accurately reflects the institution's strengths and areas for improvement. Any necessary changes or additions will be made before the final submission. The committee emphasized the importance of timely submission to maintain the institution's accreditation timeline.

2. Feedback of work status of different committees

The Chairperson invited each committee to provide an update on their assigned tasks and responsibilities. Feedback was given on the status of projects such as curriculum development, faculty training, research initiatives, and student support services. Several committees reported progress, while others indicated the need for additional resources or guidance. The Chairperson recommended that committees facing challenges should reach out for support, ensuring all tasks are completed efficiently. Regular updates were requested to monitor ongoing progress.

3. Conduction of more community related programmes

The committee discussed the need for increased involvement in community-related programs. These initiatives are essential for building strong relationships with the surrounding community and providing students with experiential learning opportunities. Suggestions included organizing health camps, literacy drives, and environmental awareness programs. The Chairperson encouraged the committee to collaborate with local organizations and stakeholders to implement more community outreach programs.





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coming months.

4. Plantation of trees under best practice

The committee reaffirmed the importance of environmental sustainability and discussed tree plantation as a best practice initiative. The Chairperson proposed organizing a tree plantation drive involving students, faculty, and the community to promote environmental awareness. The event will be documented as part of the institution's best practices, further showcasing its commitment to sustainability and ecological responsibility.

5. Concession of fees of girls' students

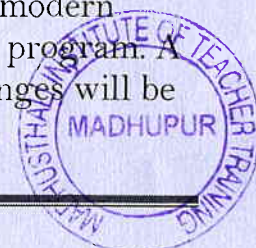
The Chairperson introduced a proposal to provide fee concessions for female students should continue, especially those from economically disadvantaged backgrounds. The committee discussed the benefits of this initiative in promoting gender equity and increasing access to education for women. It was agreed that criteria for eligibility would be established and communicated to the students. The Chairperson instructed the financial committee to explore how best to implement this initiative while maintaining the institution's financial stability.

6. Curtailment of holidays during summer vacation

The Chairperson proposed shortening the summer vacation to accommodate the extensive work required for the NAAC accreditation process. The reduced break would allow faculty and staff to focus on completing necessary documentation and preparations for the assessment. The committee agreed, acknowledging the importance of prioritizing NAAC work. A revised vacation schedule will be prepared and communicated to all stakeholders to ensure smooth planning.

7. Review of practice teaching programme

The Chairperson called for a review of the current practice teaching program to assess its effectiveness in preparing student-teachers for their professional careers. Feedback from student-teachers, mentor teachers, and the partnering schools will be collected to identify areas for improvement. The committee agreed that enhancing the mentorship program and incorporating modern teaching strategies into the practice sessions would strengthen the program. A detailed review report will be prepared, and any recommended changes will be implemented in the next academic cycle.





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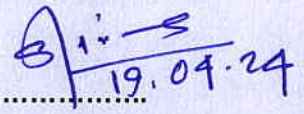
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The meeting was ended at this juncture, as no other issued remain pending for discussion.


19/04/24

(Sourav Kumar Mondal)
Coordinator, IQAC


19.04.24

(Dr. Jolly Sinha)

Principal

Madhusthali Institute of Teacher Training
Madhupur

