



MADHUSTHALI INSTITUTE OF TEACHER TRAINING

MADHUPUR, DEOGHAR-815353



Meeting of Minutes

Venue: Examination Dept.

Date: 21.05.2022

Time: 03.00 pm to 4.00 pm

Members Present:

1. Dr. Jolly Sinha	Chairperson
2. Mr. Ambarish Chatterjee	Member
3. Mr. Jitendra Pandit	Member
4. Dr. Arun Kumar Mishra	Member
5. Ms. Binata Mahato	Member
6. Mr. Sourav Kumar Mondal	Member
7. Mr. Nilesh Kumar	Member
8. Ms. Devanti Murmu	Member
9. Mr. Manish Kumar Bhaiya	Member
10. Mr. Sushil Kumar	Member
11. Mr. Sumantra Dey	(Prepared the MoM)

Members not present:

1. Dr. (Prof.) P. Chakraborty
2. Ms. A. Haldar
3. Mr. R. K. Singh
4. Dr. N. C. Jha
5. Ms. M. Mukherjee

Agendas of the Meeting:

1. Academic Calendar (2020-22)
2. Result Analysis
3. Preparation of Time Table
4. Formation of Committees
5. Misc.

Discussion & Resolution

1. The Chairperson has instructed Mr. Kamal Mandal and Mr. Sourav Kumar Mondal to prepare the Academic Calendar of MITT for the Session: 2020-22.
2. The Chairperson has discussed the result/performance of the previous passed out batches of MITT and requested Mr. Sourav Kumar Mondal and Ms. Sharmistha Chakraborty to prepare a report of the last 3 years' result after an in-depth analysis.



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3. For the smooth conduction of the teaching-learning process Mr. Sourav Kumar Mondal is instructed to prepare the Time Table and Mr. Sumantra Dey will assist him as and when needed.

4. Various committees such as Anti Ragging Committee, Library Committee, Time Table Committee, Examination/Result Analysis Committee, Micro Teaching & Simulation Committee, etc. were proposed and formed but shall remain subject to the final approval from the Higher Management.

The meeting was ended at this juncture, as no other issued remain pending for discussion.

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21.05.22

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(Sourav Kr. Mondal)
IOAC Coordinator

Madhusthali Institute of
Teacher Training, Madhupur

(Handwritten signature)
21/5/22

.....
(Dr. Jolly Sinha)
Principal

Madhusthali Institute of Teacher Training
Madhupur