



# MADHUSTHALI INSTITUTE OF TEACHER TRAINING

## MADHUPUR, DEOGHAR-815353



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### MINUTES OF MEETING

Venue: IQAC Room

Date: 01.04.2023

Time: 03:00 PM-04:00 PM

*Members Present:*

|  |                          |
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| 1. Dr. Jolly Sinha                       | Chairperson              |
| 2. Dr. (Prof.) Parthasarathi Chakraborty | Member                   |
| 3. Mr. Rajesh Kumar Singh                | Member                   |
| 4. Ms. Aparna Howladar                   | Member                   |
| 5. Mr. Jitendra Pandit                   | Member                   |
| 6. Dr. Arun Kumar Mishra                 | Member                   |
| 7. Ms. Binata Mahato                     | Member                   |
| 8. Dr. Nikhil Chandra Jha                | Member                   |
| 9. Mr. Nilesh Kumar                      | Member                   |
| 10. Ms. Devanti Murmu                    | Member                   |
| 11. Mr. Manish kumar Bhaiya              | Member                   |
| 12. Ms. Mousami Mukherjee                | Member                   |
| 13. Mr. Sushil Kumar                     | Member                   |
| 14. Mr. Sourav Kumar Mondal              | Member (Drafted the MoM) |

*Members not present:*

*Member(s) excused:*

*Items on the Agenda:*

1. Conduction of workshop with Prajapati Bramhakumari
2. Conduction of seminar on importance of English language in present context
3. Smooth conduction of PoT, session 21-23
4. Formation of SSG and talent hunt programme, session 22-24
5. Planning for Academic calendar 2023-25
6. Brainstorming activities
7. Misc.

The meeting started with an opening remark by the Chairperson. She then proceeded to present the agendas.



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### Discussion & Resolution

#### 1. Conduction of workshop with Prajapati Bramhakumari

The chairperson announced that MITT will arrange a spiritual enlightenment program collaborated with Prajapati Bramha kumaris Ishwariya Viswa Vidyalyaya on the month April. Cultural committee will arrange the programme.

#### 2. Conduction of seminar on importance of English language in present context

To inspire the students and help them become more fluent in the language, the chairperson suggested holding a one-day English language seminar. She asks the academic committee and the English methods teacher to look at this.

#### 3. Smooth conduction of PoT, session 21-23

The chairperson made a request to all the faculty for a successful and efficient PoT. She recommended creating a monitoring system.

#### 4. Formation of SSG and talent hunt programme, session 22-24

The Chairperson asked Ms. Sindhulata Pandey and Dr. Arun Kr. Mishra to lead Student Self Government (SSG). Moreover, asked the cultural committee and the class coordinators of both courses to set up a talent hunt programme.

#### 5. Planning for Academic calendar 2023-25

The chairperson advised Mr. Sourav Kumar Mondal to start preparing the academic calendar for the upcoming session.

#### 6. Brainstorming activities

The chairperson suggested holding additional brainstorming sessions to foster student creativity. It is necessary for teachers to motivate the students to participate. She requested each member to arrange how they were going to carry this out.

The meeting was ended at this juncture, as no other issues remain pending for discussion.

(Sourav Kumar Mondal)  
IQAC Coordinator  
Madhusthali Institute of  
Teacher Training, Madhupur

(Dr. Jolly Sinha)  
Principal Teacher Training  
Madhupur