



MADHUSTHALI INSTITUTE OF TEACHER TRAINING

MADHUPUR, DEOGHAR-815353



MINUTES OF MEETING

Venue: IQAC Room
Date: 26.09.2023
Time: 03:00 PM-04:00 PM

Members Present:

1. Dr. Jolly Sinha	Chairperson
2. Dr. (Prof.) Parthasarathi Chakraborty	Member
3. Mr. Rajesh Kumar Singh	Member
4. Ms. Aparna Howladar	Member
5. Mr. Jitendra Pandit	Member
6. Dr. Arun Kumar Mishra	Member
7. Ms. Binata Mahato	Member
8. Dr. Nikhil Chandra Jha	Member
9. Mr. Nilesh Kumar	Member
10. Mr. Sonalal Murmu	Member
11. Mr. Deepak kumar	Member
12. Ms. Mousami Mukherjee	Member
13. Mr. Sushil Kumar	Member
14. Mr. Sourav Kumar Mondal	Member (Drafted the MoM)

Members not present:

Member(s) excused:

Items on the Agenda:

1. ISO certification
2. Orientation programme of B.Ed. & D.El.ED. session 2023-25
3. Farewell programme of session 2021-23
4. Smooth conduction of Bharitya Bhasha Utsav (NCTE Enlisted Programme)
5. Misc

The meeting started with an opening remark by the Chairperson. She then proceeded to present the agendas.



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Discussion & Resolution

1. ISO certification

The chairwoman announced that the college will pursue ISO certification in order to gain NAAC accreditation. For the certification, audits in the areas of academics and administration, gender, and the environment will be completed. The IQAC coordinator and the relevant department will help with this effort.

2. Orientation programme of B.Ed. & D.El.Ed. session 2023-25

Academic committee advised to prepare the time table for the orientation programme Both B.Ed. & D.El.Ed. Session 2023-25. IQAC coordinator will assist it.

3. Farewell programme of session 2021-23

The chairperson decided on the day and asked the cultural committee to speak with the students in sessions 22-24 who are eager to say goodbye to the previous batch.

4. Smooth conduction of Bharitya Bhasha Utsav (NCTE Enlisted Programme)

In order to ensure a seamless NCTE enlisted programme, the chairperson also made requests to the academic and cultural committees.

The meeting was ended at this juncture, as no other issues remain pending for discussion.

(Sourav Kumar Mondal)
Coordinator, IQAC
IQAC Coordinator
Madhusthali Institute of
Teacher Training, Madhupur

(Dr. Jolly Sinha)
Principal
Madhusthali Institute of Teacher Training
Madhupur