



MADHUSTHALI INSTITUTE OF TEACHER TRAINING

A Co-Ed. B.Ed., D.El.Ed. & B.Lib. & Info.Sc. College

Website: www.mitt.in • Phone: 9771029036 / 7209715336 / 9798357215 • E-mail: mittmdp@gmail.com



- NCTE Recognised • SKMU Affiliated • JAC Affiliated (D.El.Ed.)
- NAAC Accredited B+ • UGC Recognised 2(f)

ACTION TAKEN REPORT (23.12.2025)

As per the meeting resolution dated 17.11.2025, the following ATR is –

Sl. No.	Agenda	Responsible Person/Persons	Current Status
1	Inclusion of newly appointed faculty members in various committees	IQAC	Done
2	Status review of new UG course opening and inspection	IQAC	On process
3	Induction and orientation programme for B.Ed. (Session: 2025–2027)	Academic Committee & Cultural Committee	Done
4	Preparation of the new timetable for B.Ed., D.El.Ed. and B.Lib. & Info.Sc.	Mr. Sourav Kumar Mondal	Done
5	Syllabus distribution for all courses	Academic Committee	Done
6	Faculty Development Programme (FDP) planning	Academic Committee	Done
7	Implementation and status update of ILMS	IQAC & IT Committee	On process
8	Planning of co-curricular activities	IQAC & Academic Committee	Done
9	Status update on B.Lib. & Info.Sc. affiliation	IQAC	On process
10	Status update on permanent affiliation of B.Ed.	IQAC	On process
11	Procurement of articles/equipment related to UG courses	Purchase Committee	Done
12	Review of faculty positions for UG courses	Academic Committee	Done
13	Result analysis of D.El.Ed. (Session: 2023–2025)	Mr. Sourav Kumar Mondal	Done
14	Update on student achievements	Mr. Sourav Kumar Mondal	Done
15	Proper Work Distribution of IQAC	Mr. Sourav Kumar Mondal	Done
16	Website Updation	Mr. Sourav Kumar Mondal & Mr. Nilesh Kumar	Done
17	Wall Magazine / College Magazine (To Be Released in December)	Magazine Committee	On process





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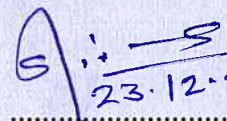


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18	Appointment of New H.O.D. for B.Lib. & Information Science	IQAC	Done
19	SWAYAM Monitoring Responsibility	Mr. Sandip Kumar Bera	Done
20	Add-On Course Committee Member Addition	IQAC	Done
21	ICC Committee Meeting & Update	Ms. Beenita Srivastava	Done
22	Conduct of Sports on a Regular Basis	Sports Committee	Done
23	Discards of Various Labs	Lab coordinators	Done
24	B.Ed. Admission through Open Counselling as per Merit	Admission Committee	Done
25	Stock Register Maintenance & Purchase List for Upcoming Session	Purchase Committee	Done
26	NMM	IQAC	On process
27	Anweshikha & Indian Journal of Teacher Education (IJTE)- Encouragement to Faculty Members	Academic Committee	Done


23/12/25

(Sourav Kumar Mondal)
IQAC Coordinator


23.12.2025

(Dr. Jolly Sinha)
Principal

Madhusthali Institute of Teacher Training
Madhupur

