



# MADHUSTHALI INSTITUTE OF TEACHER TRAINING

Plot No. 86, Salaiya, Madhupur, Deoghar, Jharkhand-815353



**B.Lib.&Info.Sc., PLO & CLO**

# B.Lib.&Info.Sc. Programme Outcomes

The graduate in Library and Information Science will be able to achieve following outcomes by the end of the programme:

1. **Disciplinary knowledge:** Capable of demonstrating comprehensive knowledge and understanding of major concepts, principles, theories and laws of various subjects in Library and Information Science.
2. **Professional skills:** Ability to understand and classify simple, compound and complex documents using standard classification schemes; capability to catalogue all types of documents using standard catalogue codes and metadata standards; ability to carry out library housekeeping operations and to provide library and information services by standard procedures.
3. **Critical thinking/Development of solutions:** Capability to critically analyze subjects of documents to classify them properly and to derive subject headings for subject cataloguing, indexing purposes and ability to think critically for solving various problems pertaining to the management of Libraries and Information Centers.
4. **Ethics:** Capable of demonstrating the ability to identify ethical issues related with Intellectual Property Rights while providing library services and able to understand basic philosophy and ethics of librarianship to make them conscientious librarians.
5. **Modern tool usage:** Understanding of concepts of information technology and its application to libraries and capable of using digital technology for communication purpose, for library housekeeping operations, and for searching information from OPAC, Internet and online databases.
6. **Communication:** Ability to communicate effectively in oral and written forms with users, colleagues and authorities in an effective manner.
7. **Employability and Lifelong learning:** Ability to seek job opportunities as library professionals; capable of self-paced and self-directed learning aimed at personal and professional development; for improving knowledge and skills and for re-skilling through continuing educational opportunities.

## Programme Specific Outcomes (PSO):

By the end of the course students will be able to achieve the following specific outcomes:-

1. **Understand the concept of Library & Information Science:** Develop the demonstration ability of basic concept, theories and laws of library and information science and its sub fields like library classification and cataloguing, information sources and services, library management, application of computer technology in libraries, library housekeeping activities, user's need and behaviour etc.
2. **Knowledge of Library procedures:** Develop the understanding rationality and procedure of selection, acquisition, classification, cataloguing, physical processing of documents using

standards, managing library housekeeping operations, maintaining library collection, identifying needs and behaviour of users and educating users.

- 3. Skill development:** To apply skills in handling all kinds of information environment both traditional and automated for carrying out professional activities such as processing and Circulation of documents, Reference and Information services, Automated libraries, Internet and Database searching.
- 4. To meet the market demand:** Learn to exhibit knowledge, understanding and skills that offer job opportunities as librarians in different types of libraries: academic, public, special, research, government and private and commercial information centers.
- 5. Develop professional ethics:** To show professional attitude through commitment in providing every user his/her information ensuring right information at right time and right place with the objective to maximize user satisfaction through effective library services.
- 6. Develop social responsibility:** To understand the core values in discharging social responsibility of librarians towards nation building and to display ethical integrity dealing with stakeholders in information use in relation to intellectual property rights.

## Course Outcomes

### Paper I) Library Organization:

**After completion the course the student will able to understand:-**

1. The role of modern society and its library needs. A comprehensive study of the development of the modern library services in UK and USA.
2. Laws of library and information science proposed by Dr. S.R. Ranganathan.
3. Types of libraries including Public, Academic, National and Special libraries.
4. Library legislation, Library standards, Library Co-operation, Library Extension service and Library buildings.

### Paper II) Physical Bibliography and Book Selection

**After completion the course the student will able to understand:-**

1. Essential elements of book production.
2. Paper quality, kinds and size.

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**After completion the course the student will able to understand:-**

1. Essential elements of book production.
2. Paper quality, kinds and size.
3. Manufacturing processes of Paper and book.

4. Book selection principals, aids and guides of selection of reading materials, method of selection, demand and finance and evaluation criteria of books.
5. Bibliography and its various kinds, types and uses.

### **Paper III) Library Classification (Theory)**

**After completion the course the student will able to understand:-**

1. Library Classification general concept, species of library classification, Analytic-synthesis scheme and various classification scheme.
2. Fundamental Categories general concept, connecting symbols of fundamental categories, facet formulae and sequence, Round and Levels, System and Facet, Array, Chain, Common Isolates and various devices.
3. Study of Colon Classification 6th edition in details
4. Study of Dewey decimal 19th edition in details
5. Cannons of book classification
6. Study Modes of formation of knowledge
7. Study of Mnemonic

### **Paper IV) Library Classification (Practical)**

**After completion the course the student will able to understand:-**

1. Know Main Class, Notation, Facet formulae, various synthesis provision and rules of classification.
2. Operate Schedules of Library classification.
3. Practice to construct class number using Colon Classification 6th edition.
4. Practice to construct class number using Dewey Decimal Classification 19th edition.

### **Paper V) Library Management**

**After completion the course the student will able to understand:-**

1. Principal of Scientific Management & Principal of the selection of reading materials
2. Acquisition and processing of Reading materials.
3. Conservation and preservation of reading materials and stock verification.
4. Library Budget and Annual Report.
5. Staff formulae, qualities and qualifications of library professionals

### **Paper VI) Information Science and Reference Service**

**After completion the course the student will able to understand:-**

1. Information science: Definition, Scope, Information and Recerieval System-Criteria and structure and Organization. Non-Book materials in information sciences, Documentation and its role on an information system, Reprography.

2. Dissemination of Information: Selective, Information Service Centers, Acquaintance with national and international activities, NISSAT, VINITI, UNISCO, IFLA, FID, NISAIR & ICSSAR.
3. Brief acquaintance with the role of the computer in library.
4. Reference Service: Definition, need and purpose of reference services, Technique of reference service in different types of libraries.
5. Theoretical and practical acquaintance with important reference of different categories, acquaintances with important Indian references tools.

### **Paper VII) Library Cataloguing (Theory)**

**After completion the course the student will able to understand:-**

1. General concept of Library catalogue, definition, need, purpose, types and forms.
2. Kinds of entries, parts of entries and arrangement of entries.
3. Detailed study of Classified Cataloguing Code.
4. Detailed study of Anglo Americas Cataloguing Rule revised version 2nd .
5. Subject Heading, Chain Procedure, Choice and Rendering of Subject Heading.

### **Paper VIII) Library Cataloguing (Practical)**


**After completion the course the student will able to understand:-**


1. Practice of preparing Main Entry and possible added entries using Classified Cataloguing Code Rule given bibliographic description.
2. Practice of preparing Main Entry and possible added entries using Anglo American Cataloguing Rule Revised version 2nd using given bibliographic description.





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